



# Liberty Baptist Church

527 Kentucky Avenue SE  
Washington, DC 20003  
202-543-7894

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
 \_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever worked for this church? YES  NO  If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO

If yes, explain: \_\_\_\_\_

### Education

**High School:** \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

**College:** \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

**Other:** \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

### Employment History

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Yearly Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Yearly Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Ministerial Qualifications**

1. Are you at least 21 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_

2. Are you an ordained, licensed, Baptist Minister? Yes \_\_\_\_\_ No \_\_\_\_\_ (Proof Documents Required)

3. What other ministerial education have you completed? \_\_\_\_\_

\_\_\_\_\_

4. List any religious or ministerial organizations with which you are affiliated

\_\_\_\_\_

5. List your ministry leadership experience \_\_\_\_\_

\_\_\_\_\_

**Family Status**

Marital Status (Check one) :  Single  Married  Divorced  Separated

Name of Wife (If applicable): \_\_\_\_\_

No. of Children: \_\_\_\_\_ Children (s) Age (s): \_\_\_\_\_

Tell us about yourself and your family: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## References

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

## Disclaimer and Signature

### **EMPLOYMENT APPLICATION DISCLAIMER AND ACKNOWLEDGEMENT**

*I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me, or for discharge should I be hired.*

*I authorize any person, organization or company listed on this application to furnish you any and all information concerning my previous employment, education and qualifications for employment.*

*I also authorize you to request and receive such information. In consideration for my employment, I agree to abide by the rules and regulations of the church, which rules may be changed, withdrawn, added or interpreted at any time, at the church's sole option and without prior notice to me.*

*I also acknowledge that my employment may be terminated, or any offer or acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the option of the church or myself.*

### **APPLICANT WAIVER**

*I hereby certify that the information hereunder is correct to the best of my knowledge and understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal.*

*I hereby authorize any of the persons or organizations listed in my application to give all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and release all such parties from all liability that may result from furnishing such information to you.*

*I authorize you to request and receive such information. In consideration for my employment and my being considered for employment by your church, I agree to adhere to the rules and regulations of the church and hereby acknowledge that these rules and regulations may be changed by your church at any time, at the church's sole option and without any prior notice.*

*In addition, I acknowledge that my employment may be terminated, and any offer of employment, if such is made, may be withdrawn, with or without prior notice, at any time, at the option of either the church or myself.*

*I understand that no representative of the church has any authority to enter into any agreement for employment for any specified period of time, or to assure or make some other personnel move, either prior to commencement of employment or after I have become employed, or to assure any benefits or terms and conditions of employment, or to make any agreement, that is contrary to the foregoing.*

*I hereby acknowledge that I have been advised that this application will remain active for no more than 120 days from the date it was signed.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_